**Gotha Middle School**

**School Advisory Council (SAC) Meeting Minutes**

**August 21, 2017 5:30pm Media Center**

**Attendance:**

See attached attendance Sheet

**Call to Order:**

A meeting of the Gotha Middle School School Advisory Council was held in the media center on August 21, 2017. Mr. Owens called the meeting to order at 5:30pm. Rebecca Brown will record minutes for this meeting.

**Approval of Previous Minutes:**

First meeting of the year

**Principal’s Report (Announcements/HR & Budget Updates):**

Welcome back to a new school year.

**School Improvement Plan (Goal Updates):**

See Presentation on the new SIP goals

**Old Business:**

None

**New Business:**

1. Voting Members and Board

Every year we start fresh with new board members

Voting members can miss 2 meetings. On the 3rd missed meeting, you are no longer a voting member.

We have 9 meetings including this one. Once per month.

We are an “A” school which means “A” money. Money has to be voted on by certain deadlines (February). This is where the money for all of the incentives has come from. Money for staff in split evenly.

Who is willing to be a voting member? We need to be representative of the school demographics. (Owens reviewed demographics slide)

Kelly – yes

Melissa – yes

Helen – yes

Roneda – yes

Delsy – yes

Kaye – yes

Rebecca – yes

Amanda – yes

Knowles – yes

You all have your bylaws so as voting members you are held to those bylaws which includes the meetings being held to one hour. At 6:30, all items are tabled til the next meeting. We have to have a quorum everytime there is a vote. A quorum is 5. There is a chairman, co-chairman, secretary,

Chairman – Amanda Wilson

Co-Chairman – Kelly Coolidge

Secretary – Rebecca Brown

It was voted on that we would take a second vote of voting members at the 2nd meeting due to low attendance. Also we would approve the bylaws at the 2nd meeting

1. Presentation of the SIP

Amanda asked for more details of the lesson study so Mr. Owens explained the whole process

Mr. Owens explained the decline in Algebra 1 data in terms of more lower level students being in Algebra than the year before.

Discussed the 2-teacher double-block ELA/Reading classes.

Goals have remained similar to last year. Goal one only says “monitoring” and Goal two adds the district piece at the end

SAC Members went through the data carousel in pairs with index cards. On the cards, they wrote something that jumps out at them (Ah ha moment)

Discipline: it looks like as the kids got older, the suspensions were longer. More minority suspensions.

Enrollment: compared to the district, we have a higher minority group. Historically, there could be bias in terms of testing with minorities. We have 7 feeder schools which brings a diverse group of students. Put a boundary map on the website for parents to view. Are we transient (mobility rate)? No, not a lot.

Attendance: Fridays seemed to be high. Unexcused went up. Mrs. Knowles discussed the internal changes that she made in order to address attendance.

The other 2 data charts we will go over in September.

**Open Agenda (Non-SAC Members):**

Do we have a full-time resource officer? Yes. Deputy Luna.

Do we have another AP coming? That is not our decision. We are waiting to hear. There is a process with a pool of candidates. There is a board meeting tomorrow.

Are we fully staffed? We have a couple of staff members who are serving as their own subs due to paperwork. No one for Agriculture, yet.

**Meeting Adjournment:**

Motion: R Brown motioned to adjourn the meeting at 6:39. Motion carried unanimously.

**Next Meeting Date, Time, and Location:**

September 11, 2017 5:30pm Media Center

**Submitted by:** Rebecca Brown, Secretary

**Approval date:**

The process for submitting all SAC agendas, sign-in sheets, minutes, and bylaws can be found at <http://ims.ocps.net/RAG/SPP/Pages/SIP.aspx>.

According to [Florida State Statute 1001.452](http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&URL=1000-1099/1001/Sections/1001.452.html), SAC members shall:

1. Perform functions prescribed by regulations of the district school board, but not have any powers and duties reserved by law to the school board
2. Assist in the preparation, implementation, and evaluation of the school improvement plan
3. Assist principal in preparation of school’s annual budget and plan
4. Identify the appropriate use of school improvement dollars for implementing the approved school improvement plan, if funds are available from the Florida Department of Education