

**Grade 6 Make-Up Work, Late Work, and Test Retake Policies**

Course	Make Up Work Policy	Test Retake Policy
<p align="center"><b>Math 1 and Math 1 Adv</b></p>	<p>Ask for missed work.                      Get guided notes from seat partner.                      Come to lunch for tutoring of missed material.                      Work must be completed in number of days absent plus 1                      Students have until the end of the 9 weeks to turn in all make up work</p>	<p>Students scoring less than 70% on original assessment must retake entire test.                      Students retaking must meet the following conditions:                      -Test corrections completed within 3 days for all incorrect answers according to teachers' format                      -Retake must be completed on assigned day or within assigned timeframe                      -Retakes given before school in Bear Necessities or during lunch                      -Signed retake ticket must be submitted</p>
<p align="center"><b>Lang Arts 1 and Lang Arts 1 Adv</b></p>	<p>Ask for missed work.                      Work must be completed in number of days absent plus 1.</p>	<p>Two forms of remediation must take place within 2 weeks of original assessment being returned.                      Signed test or retake form must be submitted.                      Test retakes will occur either in class or in the testing room during class.                      Any work assigned before progress reports cannot be made up after the progress report's due date.</p>
<p align="center"><b>Life Science and Life Science Adv</b></p>	<p>Ask for missed work.                      Work must be completed in number of days absent plus 1.</p>	<p>Request to Retest Form must be submitted and signed.                      Two forms of remediation must take place (online digital lesson plus one activity of student's choice).                      Test retakes completed before school in Bear Necessities or in the testing room during class.</p>
<p align="center"><b>World History and World Hist Adv</b></p>	<p>Ask for missed work.                      If a test was missed, it can be completed before school in Bear Necessities or in the testing room during class.                      Work must be completed in number of days absent plus 1.</p>	<p>Request to Retest Form must be submitted and signed with listed activities completed.                      Test retakes completed before school in Bear Necessities or in the testing room during class.</p>

**Grade 7 Make-Up Work, Late Work, and Test Retake Policies**

Course	Make Up Work Policy	Test Retake Policy
<b>Math 2 and Math 2 Adv</b>	Ask for missed work. Accepted up until 1 week prior to the end of the marking period	Retake scheduled by the teacher approximately a week after the original assessment. If absent on the scheduled retake day, make arrangements to retake in the testing center during class time.
<b>Algebra 1 Honors</b>	Watch corresponding Algebra Nation video and complete notes for the section. Work must be completed in number of days absent plus 1	Corrections to original assessment must be completed on a separate sheet of paper and attached (with work/explanations shown). Extra practice assignment must be completed. Signed retake ticket must be submitted.
<b>Lang Arts 2 and Lang Arts 2 Adv</b>	Ask for missed work. Work must be completed in number of days absent plus 1. Any work assigned before progress reports cannot be made up after the progress report's due date.	Students scoring less than 90% on original assessment may retake the test. Students taking retakes can score no higher than a 90% Two forms of remediation must take place within 2 weeks of original assessment being returned. Request to Retest Form must be submitted and signed and retake must be completed by agreed upon date. Test retakes will occur in the testing room during class.
<b>Earth Space Science, Earth/Sp Adv, and Earth/Sp Hon</b>	Ask for missed work. If a test was missed, it can be completed before school in Bear Necessities or in the testing room during class. Work must be completed in number of days absent plus 1.	Students scoring less than 90% on original assessment may retake the test. Students may not score higher than a 90% on any retake. Parent signature required. Retakes allowed on summative assessments only (tests). New study guide must be completed. Test retakes completed before school in Bear Necessities, at lunch, or in the testing center. <u>Retakes must be completed prior to the test on next unit.</u>
<b>Civics and Civics Adv</b>	Ask for missed work. Work must be completed in number of days absent plus 1.	Students scoring less than 80% on original assessment may retake the test. To qualify for a retake, all prior work for that unit must have been submitted. Test score will be the average of the 2 tests. If 2nd score is lower than the first, then the higher score will be kept. Test retakes must be completed within 2 weeks of the original assessment date.

**Grade 8 Make-Up Work, Late Work, and Test Retake Policies**

Course	Make Up Work Policy	Test Retake Policy
<p align="center"><b>Pre-Algebra and Intensive Math</b></p>	<p>Ask for missed work. Watch online videos for help with missed content. Work must be completed in number of days absent plus 1. Missed assessments completed in testing center during class.</p>	<p>Students scoring less than 70% on original assessment must retake entire test. Students scoring 70% or higher on original assessment may retake entire test. Assessments corrected in class to ensure accuracy and understanding. Participation and questions encouraged. Morning tutoring encouraged.</p>
<p align="center"><b>Algebra 1 Honors and Geometry</b></p>	<p>Watch corresponding Algebra Nation video and complete notes for the section. Work must be completed in number of days absent plus 1.</p>	<p>Corrections to original assessment must be completed on a separate sheet of paper and attached (with work/explanations shown). Extra practice assignment must be completed. Signed retake ticket must be submitted.</p>
<p align="center"><b>Lang Arts 3 and Lang Arts 3 Adv</b></p>	<p>Ask for missed work. Work must be completed in number of days absent plus 1. Any work assigned before progress reports cannot be made up after the progress report's due date.</p>	<p>Students scoring less than 90% on original assessment may retake the test. Students taking a retake can receive no higher than a 90%. Two forms of remediation must take place within 2 weeks of original assessment being returned (see Edmodo). Request to Retest Form must be submitted and signed and retake must be completed by agreed upon date. Test retakes will occur in the testing room during class.</p>
<p align="center"><b>Physical Science, Phys Sci Adv, and Phys Sci Hon</b></p>	<p>Ask for missed work. If a test was missed, it will be completed on the day of return in the testing room during class. Work must be completed in number of days absent plus 1.</p>	<p>Students scoring less than 60% on original assessment must retake the test. Test retakes completed in the testing room during class. Only 1 retake allowed per test.</p>
<p align="center"><b>US History History, US History Adv</b></p>	<p>Ask for missed work. All work must be turned in by Friday before the end of the marking period.</p>	<p>Students scoring less than 90% on original assessment may retake the test. Students may not score higher than a 90% on any retake. To qualify for a retake, all prior work for that unit must have been submitted. Test retakes completed before school in Bear Necessities or in the testing center. Parent signature required. Retakes must be completed by Friday before the end of the marking period.</p>

**Electives Make-Up Work, Late Work, and Test Retake Policies**

Course	Make Up Work Policy	Test Retake Policy
<p align="center"><b>Learning Strategies</b> (Teachers: Cleary, Fogarty, A. Zurek)</p>	<p>Completed in class with teacher assistance on assigned date.</p>	<p>Completed in class on assigned date.</p>
<p align="center"><b>Reading</b> (Teachers: Dyal, Golden, Jayne-Read, McDonnell, Mercado, Politte)</p>	<p>Ask for missed work. If a test was missed, it will be completed in the testing room during class. Work must be completed in number of days absent plus 1.</p>	<p>Students scoring less than 75% on original assessment must retake. Students scoring more than 75% on original assessment may retake. The maximum score on any retake is 100%. Students scoring less than 75% on a retake may retake again when requested by student.</p>
<p align="center"><b>Academic Electives</b> (Teachers: Allen McCullough, Bate, A. Davis, Grunick, McGinley, Miller, Rosario)</p>	<p>Ask for missed work (prior to absence when possible). Work must be completed in number of days absent times 2.</p>	<p>Students scoring less than 70% on original assessment may retake. Retakes allowed on summative assessments only (unit tests). Student or parent must request retake. Any additional work given to prepare for retake must be completed. <b>Must be completed within 1 week of original assessment.</b></p>
<p align="center"><b>Fine Arts</b> (Teachers: Carson, Fullerton, Hofmann, McConnell, Veligdan)</p>	<p>Ask for missed work. Work must be completed in number of days absent plus 1.</p>	<p>Corrections completed on original assessment (tutoring available when requested by student). For performance tasks, student must provide evidence of practicing standard for 1 week prior to any retake. Test retakes will occur in the testing room during class.</p>
<p align="center"><b>Physical Education</b> (Teachers: Akers, Aviles, M. Davis, Heidelberg)</p>	<p>Ask for missed work. Work must be completed in number of days absent plus 1.</p>	<p>Students scoring less than 70% on original assessment must retake (up to 3 times). Students scoring 70% or higher on original assessment may retake (1 time only). Completed during classroom time on Wednesdays. Additional retakes may be completed before school in Bear Necessities or during class time on Fridays.</p>